

YOSEMITE/SEQUOIA RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

Executive Committee Meeting

Thursday May 26, 2022 / 9:30 am – 11:00 am

Call-In/Zoom Information

Click: <https://us06web.zoom.us/j/86909582528>

Call in: 253 215 8782

Mtg ID: 869 0958 2528

(A) = Action Item

Call to Order

9:30 a.m.

Establish Quorum

President's Opening Statement

Review/Approve Agenda

Updates from Executive Committee

Consent Agenda (A)

1. **Discussion and Approval of Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code section 54953 (A)**
2. 3/24/22 Meeting Minutes (A)
3. Projects/Programs report (A)
4. Treasurers Report (A)

Personnel

- Director Outreach Update

Lynn & Rosemarie/All

Old Business

- SNC RFFCP Early Action Funding update
- SNC Vibrant Recreation and Tourism Directed Grant Program

Lynn/Capuchino
Capuchino

New Business

- Outreach Update
- **New and Upcoming Grants (A)**

Capuchino
Staff

Closed Session

- **Personnel (A)**

Executive Committee

ADJOURN

10:30 am

Future Agenda Items & Meeting Date(s)

- Executive Committee Meeting:
Thursday, 6/23/22 @9:30am
- Executive Committee Meeting:
Wednesday, 7/27/22 @9:30am
- Full Council Meeting:
Thursday, 7/28/22 @10am

1. ACTIVE - Grant

Madera Strategic Wildfire Mitigation Project (GG17173)

Budget: \$3,613,747.00

Spent: \$201,243.00

Balance: \$1,601,315.00

Start Date: 11/1/2018

Finish Date: 9/13/2023

Partner: Forest Service, CALFIRE

Funder: CALFIRE CCI Fire Prevention Fund

A. Purpose: Project will fund the strategic implementation of fuel breaks and defensible landscape projects in the Upper Chowchilla/Fresno River and the Upper San Joaquin River Watersheds.

B. Current Activity: Sugar Pine & Cedar Valley Public Lands Contract is ongoing. Sugar Pine Fuel Break is complete; Sugar Pine DFPZ active. Cedar Valley DFPZ is active. The Road Hazard Abatement portion of the work will start in early summer; the RFP is almost ready to be released, and Forest Service coordinates. YS is also looking for a Forester to contact to complete the Road Hazard Abatement. There is an Active contract with Chukchansi Tribe for cultural monitoring in the remaining Cedar Valley archaeological sites; however, an Archeologist is being requested by USFS and will be sent out soon. An 18-month extension request was approved/executed by CAL FIRE; the new agreement date through 9/13/23.

C. Outreach: Shared updates on social media and in Newsletter. Outreach looking for Forester. Will send out RFP by 5/30/22

E. Counties: Madera

F. Contact: Konno (admin), Lavender (support), Capuchino (Outreach)

2. ACTIVE - Grant

Madera Projects - Southern Sierra All Lands Recovery and Restoration Project (SSARRP) (8GG18655)

Budget: \$4,150,000.00

Spent: \$3,605,550.46

Balance: \$545,043.54

Start Date: 8/2/2019

Finish Date: 3/31/2025

Partner: Sierra National Forest, North Fork Rancheria, University of Washington, American Forests

Funder: CALFIRE CCI Forest Health Fund

A. Purpose: This project will 1) reforest areas of high severity wildfires and dramatic tree mortality to promote ecosystem biodiversity and connectivity while restoring critical forest carbon stocks; 2) implement strategic fuel treatments that address public safety hazards and prepare for future prescribed fire and reforestation efforts; and 3) utilize strategic planning, LIDAR mapping analysis, and technical assistance from diverse partners to facilitate climate-informed and science-based restoration in the region over the next ten years.

B. Current Activity: University of Washington - LIDAR data distribution active/ongoing. USGS data is now available to the public. Part one of the Lidar workshops was held on Feb 3. Part 2 was held on 5/12 with over 20 participants. 2. North Fork Rancheria - Mission Fire Recovery project is active; the final plan is due in the upcoming months. American Forests - deliverables complete, using the remaining budget for partner coordination and planning, etc. USFS - Implementation contracts are active. The French Fire Reforestation project will begin soon. The extension has been granted through 3/2025.

C. Outreach: Watershed Wednesday social media, Working on Meeting, updated press release. Promoted Workshop to members and included links in Newsletter.

D. Decisions: None

E. Counties: Fresno, Madera, Mariposa

F. Contact: Lavender (support), Konno (admin), Capuchino (Outreach)

3. ACTIVE - Grant

Blue Rush Restoration Project (SNC 1099)

Budget: \$999,960.00 **Spent:** \$798,834.17 **Balance:** \$201,065.63

Start Date: 10/18/2019 **Finish Date:** 1/31/2023

Partner: Sierra National Forest

Funder: Sierra Nevada Conservancy

A. Purpose: The Blue Rush Forest Restoration Project will treat 450 acres of public lands in Blue Canyon, in the Big Creek Watershed of the Sierra National Forest in Fresno County.

B. Current Activity: Site prep implementation is complete; prescribed fire took place on 01/2022. Press Release went out as an announcement. Signage will be ordered and installed shortly.

C. Outreach: Waiting on Sign Design

D. Decisions: N/A

E. Counties: Fresno

F. Contact: Lavender (support), Konno (admin), Capuchino (Outreach)

4. ACTIVE - Program

WIP Capacity (RFFCP) Southern Subregion (SNC 943)

Budget: \$68,000.00 **Spent:** \$41,746.69 **Balance:** \$26,253.31

Start Date: 1/6/2020 **Finish Date:** 3/31/2023

Partner: Sierra Nevada Conservancy, American Forests, Sierra Nevada Alliance

Funder: Sierra Nevada Conservancy

A. Purpose: YSRCDC will plan and implement a strategy to increase the capacity of land managers, local agencies, and nonprofits in the Southern Sierra Nevada to work together in planning, funding, and implementing forest health and wildfire prevention projects.

B. Current Activity: Grant deadline extended through 3/31/2023. An Early Action Funding proposal was submitted to SNC on 3/2022; we applied for a complete submission of up to \$495,000 in personnel, grant writing, and project development categories. The proposal is due in March 2022. We hope to hear back on the outcome by early Summer. Plan Development (DELIVERABLE) - Forest Health Prioritization Subcommittee (FHPS) met throughout 2022 to identify prioritization indicators/criteria for future project planning/development and grant applications in the southern subregion. The prioritization process is otherwise complete except for some data refinement and maybe 1-2 additional meetings, either with FHPS or Full Council. American Forests is a Technical Assistance Provider for the program and is finalizing a corresponding map product and climate consideration tool.

C. Outreach: Progress in finding groups to help build projects, attending workshops, and working on SNC Tourism Grant.

D. Decisions: none

E. Counties: Full Region + Kern

F. Contact: Lavender (support), Konno (admin), Capuchino (Outreach)

5. ACTIVE - Program

Title III Firewise Coordination Program (Mad FW)

Budget: \$325,000/108,333.19 **Spent:** \$29,297.00 **Balance:** \$295,703.00/79,035.37

Start Date: 8/1/2020 **Finish Date:** 7/1/2024

Partner: Madera County, CRCDC

Funder: Madera County

A. Purpose: Expand the Firewise Program by forming other Firewise communities throughout Madera County, partnering with CRCDC for program development, and hiring a Firewise coordinator position. YSRCDC will be providing oversight to the program and project management.

B. Current Activity: County agreement renewed from 7/1/2021 through 7/1/2024 (3-year program renewal). CRCDC will remain a local partner/contractor for Firewise Coordination (including project development, community support, and more). The 3-year CRCDC contract has been signed and executed. The grant CA Fire Safe Council County Coordinator Grant was applied for in partnership with Madera County. The application was put on a waitlist, and the county application will likely be invited back.

C. Outreach: social media, website, newsletter, Earth Day, Heritage Day, Mariposa Gazette, in-person meetings. I am working on connecting all four counties in one session to arrange for Y to be the lead for all counties in FireSafe and FireWise.

D. Decisions: None

E. Counties: Madera

F. Contact: Lavender, Konno (admin), Capuchino (Outreach)

6. Pending – Supporting Partner

Construction of North Fork Bioenergy Facility and Research on Forest Biomass Utilization

(EPIC)

Budget: \$47,650.00

Spent: \$29,344.81

Balance: \$0

Start Date: 5/1/2015

Finish Date: 5/1/2018 Closeout

Partner: The Watershed Research and Training Center, North Fork Community Power

Funder: California Energy Commission EPIC grant

A. Purpose: This project will fund the construction of a 1 MW combined heat and power gasification facility in the town of North Fork and then will fund subsequent research by UC Merced into gasification technology and the utilization of forest biomass for bioenergy.

B. Current Activity: Construction is underway. Some contact with Phoenix Energy. We are assessing YSRCDC's role in the project. Reestablish connection with WRTC to determine if the grant is closed out and the YSRCDC part is no longer needed.

C. Outreach: None at this time

D. Decisions: None

E. Counties: Madera

F. Contact: Konno

Yosemite Sequoia Resource Conservation and Development Council
FY 2021-22

BoFA Check Register Balance as of 5/01/2022						\$	4,115.50
<u>Transactions</u>	<u>Categegories</u>	<u>Date</u>	<u>Deposits</u>	<u>Debits</u>	<u>Transfers</u>		
payment	IRS			\$ (3,287.97)		\$	(3,287.97)
deposits			\$ 5,587.11			\$	5,587.11
bofA check register						\$	6,414.64
BoFA Credit line 6.25		\$ 50,000.00	\$ (2,500.00)		(\$7,500.00)	\$	40,000.00
YB Check Register Balance as of 5/1/2022							\$ 174,306.46
YB 1085 NFR	18655.9	12.1.21*		\$ (36,547.95)			
YB1136 trcd	payroll	3.31.22		\$ (9,966.45)			
YB 1122 UW	18655.9	2.25.22		\$ (46,772.28)			
YB 1140 nfcdc	rent	4.1.22		\$ (388.50)		\$	(388.50)
YB 1144 Am Forest	18655.8	4.15.22		\$ 37,900.67		\$	(37,900.67)
YB 1132 USFS	1099.10	3.23.22		\$ (132,755.01)			
YB 1147 Cardno	17173.15	4.27.22		\$ (24,542.45)		\$	(24,542.45)
YB 1148 CSE	17173.15	4.27.22		\$ (251,036.00)		\$	(251,036.00)
YB 1149 USFS	18655.1	4.27.22		\$ (377,008.24)			
YB 1150 USFS	1099.1	4.28.22		\$ (13,641.67)			
YB1151 ponderosa	utilities	5.2.22		\$ (190.82)		\$	(190.82)
YB1152 lavender	pandemic	5.2.22		\$ (305.35)		\$	(305.35)
YB 1153 capuchino	pandemic	5.2.22		\$ (94.35)		\$	(94.35)
YB 1154 nfcdc	may rent	5.3.22		\$ (388.50)		\$	(388.50)
YB 1158 CRCD	FW	5.4.22		\$ (1,182.69)		\$	(1,182.69)
transfer	17173	5.5.22			\$ 251,036.00	\$	251,036.00
transfer	17173	5.5.22			\$ 24,542.45	\$	24,542.45
YB 1157 TRCD	Apr. payroll	5.5.22		\$ (9,703.70)			
EDD	refund	5.3.22	\$ 12.01			\$	12.01
transfer	1099	5.17.22			\$ 3,459.27		
Yosemite Bank	5.31.22			\$ (866,623.29)		\$	133,867.59
Petty Cash			\$ 20.00				

General Funds	(projected)	Q1 OND act.	Q2 JFM act.	Q3 AMJ act.	Q4 JAS act.	Total Act.
Tax/ACCT	\$5,000.00	\$ 510.00				\$510.00
Rent	\$4,662.00	\$ 1,165.50	\$ 1,165.50	\$ 1,165.50		\$3,496.50
Utilities	\$2,040.00	\$ 578.03	\$ 578.00	\$ 190.82		\$1,346.85
Insurance	\$3,000.00	\$ 1,450.00				\$1,450.00
Misc.	\$9,500.00	\$ 39.00	\$ 14.99			\$53.99
Admin Payroll	\$26,000.00	\$ 5,158.69	\$ 5,529.22	\$ 2,212.11		\$12,900.02
Benefits	\$2,520.00	\$ 420.00	\$ 420.00			\$840.00
Payroll tax(all)	\$24,000.00	\$ 1,059.00	\$ 10,120.99	\$ 2,284.00		\$13,463.99
subtotal indirect	\$76,722.00	\$9,870.22	\$17,828.70	\$5,852.43	\$0.00	\$33,551.35
Project Payroll	\$90,000.00	\$21,408.83	\$20,735.10	\$ 7,491.59		\$49,635.52
Benefits	\$12,000.00	\$795.00	\$795.00	\$210.00		\$1,800.00
Subtotal Direct	\$178,722.00	\$22,203.83	\$21,530.10	\$7,701.59	\$0.00	\$51,435.52
Total	\$202,722.00	\$32,074.05	\$39,358.80	\$13,554.02	\$0.00	\$84,986.87
Projected 2021		Recvd	Recvd	Recvd	Recvd	total
Indirect income	\$ 196,224.00					
Direct income	\$ 72,726.00					
Projected total	\$ 268,950.00					

Grant	Acct#	Duration	Amount	Holdback %	Admin/PM fee	Exp. Month	Exp. YTD	Billed YTD	Recvd YTD	Grant Balance	A/R Council	A/R Contract	Restricted
										\$ -	\$ 5,600.00		
CFSC	YB 8439	FY 20-21	\$ 3,000.00				\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			\$ 1,739.68
SNC 1099 Blue Rush	YB 8477	FY-19-22	\$ 999,960.00		\$ 38,450.00	\$ 200,513.34	\$ 798,834.17	\$ 798,834.17	\$ 599,973.00	\$ 201,065.63	\$ 7,712.00		\$ 5,659.62
Firewise Madera		FY2024	\$ 325,000.00		\$ 32,500.00	\$ 7,914.48	\$ 29,297.00	\$ 29,297.00	\$ 3,359.74	\$ 295,703.00	\$ 612.00		\$ -
GG18655 So Sierra	YB 8458	FY 19-22	\$ 4,150,000.00	4%	\$ 159,638.24	\$ 380,588.40	\$ 1,631,844.44	\$ 1,631,844.44	\$ 1,017,819.00	\$ 2,518,155.56	\$ 14,965.16		\$ 88.02
GG17173 Mswmp	YB 8444	FY 18-22	\$ 3,613,747.00		\$ 387,187.00	\$ 309,211.78	\$ 2,012,432.00	\$ 2,012,432.00	\$ 1,482,854.22	\$ 1,601,315.00	\$ 33,129.83		\$ 181,008.27
SNC943/Sierra Corp	YB 8482	FY20-22	\$ 68,200.00		\$ 6,200.00		\$ 32,205.00	\$ 32,205.00	\$ 23,832.26	\$ 35,995.00	\$ 528.00		\$ 58.00
PGE 2021	YB 8463	FY2021								\$ -			\$ -
General													
Educ. Fund		FY17-21	\$ 2,332.50										\$ (2,332.50)
Comm. Outreach		FY17-21	\$ 17,869.00										\$ (17,869.00)
											\$ 62,546.99		\$ -



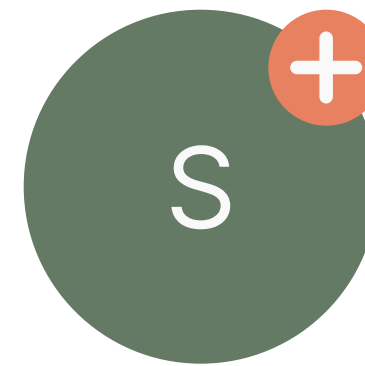
Y/S RC&DC

DIRECTOR SUGGESTIONS

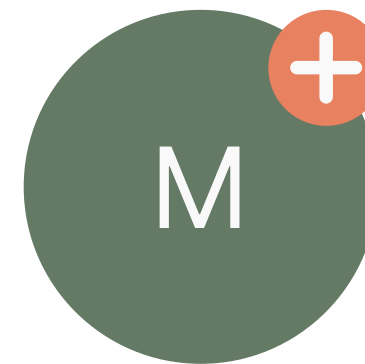
5/2022

Planning Suggestions

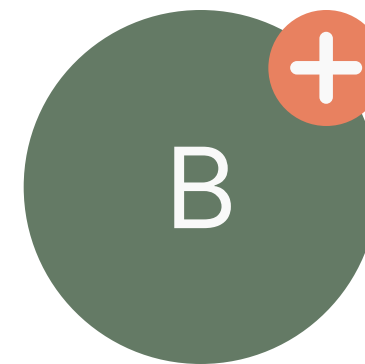
After Reviewing the unfinished strategic plan from McKenna Consulting and secondary SWOT analysis, I suggest the following actions.



STAFFING



MEDIA



BUDGET

Staffing

01

SOUTHERN COUNTIES OUTREACH COORDINATOR

As part of our capacity-building grant, we need to address and work more in the Southern Counties. I believe we should hire a part-time Outreach Coordinator that will focus on Fresno and Tulare county opportunities and input. Madera and Mariposa Counties can be addressed by the director currently located in Madera County.

The current job description should be adjusted to eliminate digital media duties and meeting facilitation.

02

ADMIN/MEDIA ASSISTANT

In this digital world, social media and websites are of the utmost importance. To address this, I believe that it would be advantageous to hire a part-time position that will focus on the digital aspect of outreach and basic admin duties. This person could be located anywhere.

03

CURRENT STAFF

HL should move into the Project Manager position and take on the billing and payments portion of DKs position.

EC should have meeting facilitation and payroll/HR added to the Director position.

DK will start to train and oversee HL and EC in preparation for his retirement.

*See updated job duties on slides 7 & 8



Media

01 BRANDNG

The Current YSRCDC logo and stationery are outdated and over 20 years old. The marketing industry suggests a rebranding every 3-5 years. "Many times, a larger change within the organization drives a rebrand. Whether that is a leadership change, new strategic plan, or merger, transition is an ideal time to consider a rebrand." (a) This can also be considered capacity building because it will help to reach new audiences and reintroduce Yosemite/Sequoia to those that have become used to the logo.

02 WEBSITE

Websites have changed over the years and need to be updated consistently. Our current website is also outdated, clunky, and no longer user-friendly on the editing side.

Typically a new website is part of rebranding as well.

03 SOCIAL MEDIA/NEWSLETTER

In addition to branding and website update, we need to focus on consistency and growth in our social media presence. Currently, we are only using Facebook, Instagram, and Twitter. We are missing out on TickToc and Snapchat.

In the past few months, Y/S has been doing a monthly newsletter. This newsletter also needs added consistency and more audience.



Budget

01 AUDIT

As staffing changes, I believe it is advantageous to get a full audit of grants, billables, invoices, and advances. One of our contractors is behind on billing and one of our grantors takes longer than it should to send checks. In order to start fresh, I believe this will give us a clear idea if anything is missing, overpaid or needed to request an advance.

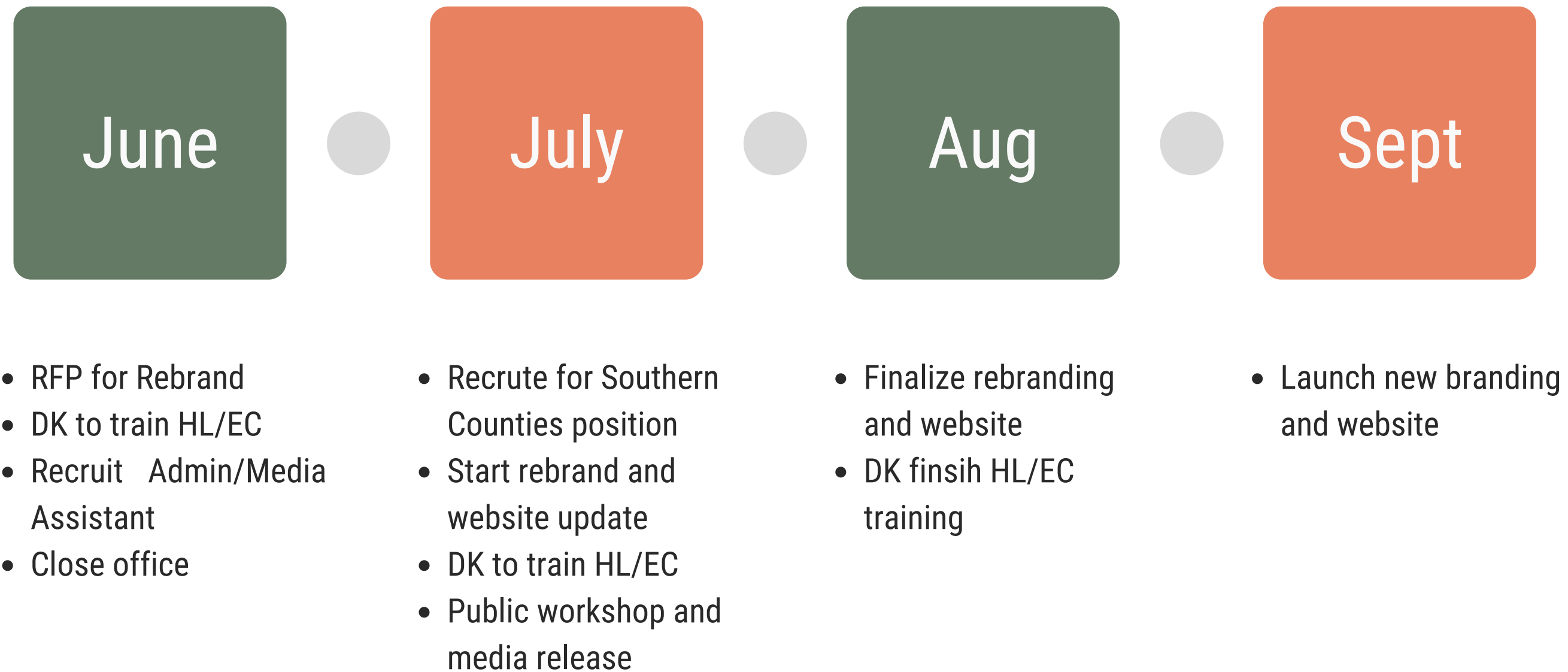
02 CUTS

With the changes to the work culture from COVID restrictions and quickly changing technology and the staffing I am suggesting, I believe we can save money and reallocate to staff needs by eliminating the office in North Fork. This will save close to \$7,000 a year, this will also give us a better knowledge of what we have in storage, and what we have along the lines of collateral for public events and outreach when cleaning out the office and storage.

03 MEMBERSHIPS AND DUES

We need to revisit and be more consistent in requesting dues to increase our general fund. In addition to growing our membership, we need to join more groups for outreach purposes. Groups include national, state, and local Associations, Chambers of Commerce, and other conservation groups in our region.

Timeline



DIRECTOR

General Duties

- Initiate and lead programmatic development and expansion by building partnerships and actively seeking opportunities for appropriate funding.
- Maintain thorough knowledge of current and newly emerging issues affecting natural resources in the Sierra Nevada and Yosemite Sequoia service region and stay abreast of statewide conservation-focused solutions.
- Manage administrative and HR aspects of the YSRC&DC.
- Work on project-related tasks with identifiable outputs.
- Maintain, enhance, and foster a strong working relationship with public and private partners.
- Ensure ongoing compliance with applicable statutes and government rules and regulations.
- Coordinate compliance with legal counsel and auditors as required.
- Keep abreast of all federal, state, and local laws, ordinances, general plans, and policies that affect conservation work within the YSRC&DC.
- Coordinate with the CA Department of Conservation, the California Association of ResourceConservation Districts, and other State and Federal resource agencies.
- Supervise and implement promotional and media activities for the YSRC&DC programs with partners within the community and the media.
- Provide a visible presence of “face” for the YSRC&DC through public interactions with the community and partners and outreach in Mariposa and Madera counties.
- Identify obstacles and barriers to conservation programs and projects, and work with the Board and partners to find solutions.
- Events, meetings, and outreach in Mariposa and Madera Counties

Financial and Administrative Duties

- Ensure that YSRC&DC operations continue fiscally responsible and maintain transparency.
- Supervise all operational aspects of the YSRC&DC, including oversight and approval of all contractual and legal agreements.
- Oversee the development of budget projections and identify needs and opportunities to ensure adequate funding to maintain existing staff and expand programs where appropriate.
- Oversee financial management and reporting and coordinate with the YSRC&DC financial and administrative staff to prepare and monitor the annual budget and preparation for independent audits.
- Oversee staff hiring and personnel administration and organizational policy implementation and development.

Board Relations

- Report regularly to the Executive Committee and Council regarding the achievement of YSRC&DC objectives and goals and provide updates on current projects and other issues relevant to the Council. Keep the Council fully informed on the financial and programmatic condition of the organization and all important factors influencing its decisions.
- In coordination with the Council and YSRC&DC staff, implement the 2022 Strategic Focus plan and annual and three-year budget for the organization with specific goals, time frames, and financial requirements.
- Schedule meetings, review and finalize agendas and supporting materials, and attend all Council and Executive Committee Meetings
- Additional assignments as appropriate.

PROJECT MANAGER

- Plan and develop projects with staff
- Work with staff and partners on writing competitive grant applications
- Review grant agreements in detail before signature
- Prepare monthly/quarterly grant/project invoices
- Manage Grant finances (invoicing, billing, advance requests) and timelines simultaneously
- Review/file documents, such as contracts, agreements, and bid solicitation notices
- Conduct amendments to agreements as necessary
- Work with supervisor to develop, track, and oversee contracts for projects
- Coordinate and work with partners to identify challenges and potential solutions to projects
- Create and maintain funder relationships
- Submit grant reports as necessary
- Create RFP/contracts as needed per project
- Work with Outreach to create media and/or community outreach as needed per project
- Work with the staff to provide insight into what phases of funding may be needed in the future
- Work with partners to identify challenges and potential solutions/projects
- Work to develop and maintain diverse and relevant partnerships across the region
- Additional assignments as appropriate

ADMIN & MEDIA ASSISTANT

ADMIN

- Respond to and distribute info email and postal mail
- Maintain staff calendars
- Prepare communications, such as memos, emails, invoices, reports, and other correspondence.
- Write and edit documents as requested
- Update and maintain electronic filing systems

MEDIA

- Revamp social channels and develop content (Instagram, LinkedIn, Facebook, Twitter, etc.)
- Help develop our digital "voice."
- Execute social media posting and calendar scheduling
- Analyze ongoing results and propose adjustments to meet strategic goals
- Manage, moderate and engage with partners and the audience
- Constantly identify opportunities to capitalize on partner relationships for cross-promotion
- Collaborate with staff to promote different initiatives and projects
- Work with contractor during rebranding effort
- Edit and update Website
- Work with contractor to create an updated website
- Additional assignments as appropriate

SOUTHERN COUNTIES OUTREACH COORDINATOR

The OC's duties and responsibilities are primarily associated with the tasks and deliverables of the YSRCDC's grant-funded projects and with general outreach focused on Fresno and Tulare Counties.

Operations and Outreach

- Develop press releases, newsletters, brochures, features, and other materials
- Develop outreach and engagement plans and campaigns, including goals, timelines, and measures of success
- Attends Partner/Member/funder meetings and events to promote council interests
- Work with staff to create stakeholder engagement activities to support projects

Grant-funded Projects Outreach

- Assist with the performance of grants, planning and implementing outreach activities and goals, including timelines, deliverables, and critical partners. These activities are pre-defined or will need to be developed.
- Plan outreach, such as press releases, events, and social media campaigns with key partners.
- Develop materials that incorporate information on subjects including but not limited to forest health, fire ecology, fuels reduction, biomass utilization, and state and federal assistance programs.
- Meeting facilitation and management.
- Maintaining the project contact list and communicating with partners.
- Implementing stakeholder engagement protocols.
- Monitoring and reporting on results of outreach activities and maintaining compliance.
- Assist with project management and administration of the project as needed.

YOSEMITE/SEQUOIA RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

Executive Committee Meeting

Minutes

WEDNESDAY April 27, 2022 / 9:30 am – 11:00 am

(A) = Action Item

Call to Order

9:37 a.m.

Establish Quorum

In attendance Executive Board: Tom Wheeler (TW), Lynn Gorman (LG), RoseMarie Smallcombe (RS)

Staff: David Konno (DK), Hazel Lavender (HL), Erin Capuchino (EC), Robert Macaulay

(RM)

President's Opening Statement: Thank you for joining; TW may or may not attend the meeting for the full council on 4/28/22.

Review/Approve Agenda: EC requested an agenda item be added to the new business regarding the suggested meeting adjustment. LG Moved to approve the agenda with this addition, RS seconded, all approved.

Updates from Executive Committee: None

Consent Agenda (A):

TW asked if there were any adjustments; EC noted HL had an update and request on the PnP Report. After the update (stated below), LG moved to approved, RS seconded, approved.

- 1. Discussion and Approval of Authorizing Continued Use of Remote Teleconferencing Provisions Under AB 361 and Government Code section 54953 (A)**
- 2. 3/24/22 Meeting Minutes (A)**
- 3. Projects/Programs report (A)**
 - a. HL requested to include the Executive Board names in a request for CalFire to update their reporting documents; the executive Committee supported the proposal.
- 4. Treasurers Report (A)**

Personnel

- Director Outreach Update: discussion in closed session

Lynn & Rosemarie

Old Business

- SNC RFFCP Early Action Funding update
Full Grant submitted, will know in June if YSRC&DC is approved

Capuchino/Lavender

New Business

- Outreach Update **Capuchino**
EC gave an update about the growing social media, newsletter, and events YSRCDC has done in the past month.
- Meeting Adjustment Request (A) **Staff**
EC requested that the Executive meeting before full council meetings be moved to one hour before the full council meetings. TW reminded the committee of why it was moved in case there was a longer conversation to be had or work for staff before the full council meeting. Suggestion not approved.

- **New and Upcoming Grants (A)**

Staff

- SNC Vibrant Recreation and Tourism Directed Grant Program
EC updated the Executive Committee on the process and progress of this concept proposal.
- DK Informed Board of PG&E grant request for the Cascadel Woods area
- EC requested “approval of application” for the two grants if needed, LG moved to approve, RS seconded, approved.

Capuchino

Closed Session

- **Personnel (A)**

Executive Committee

- After the closed session, Committee requested EC to return to the meeting and informed EC that they would be referring EC for the position of Director.

ADJOURN

10:31 am

Future Agenda Items & Meeting Date(s)

- Quarterly Full Council Zoom Meeting:
Thursday, 4/28/22 @10am
- Executive Committee Meeting:
Thursday, 5/26/22 @9:30am